

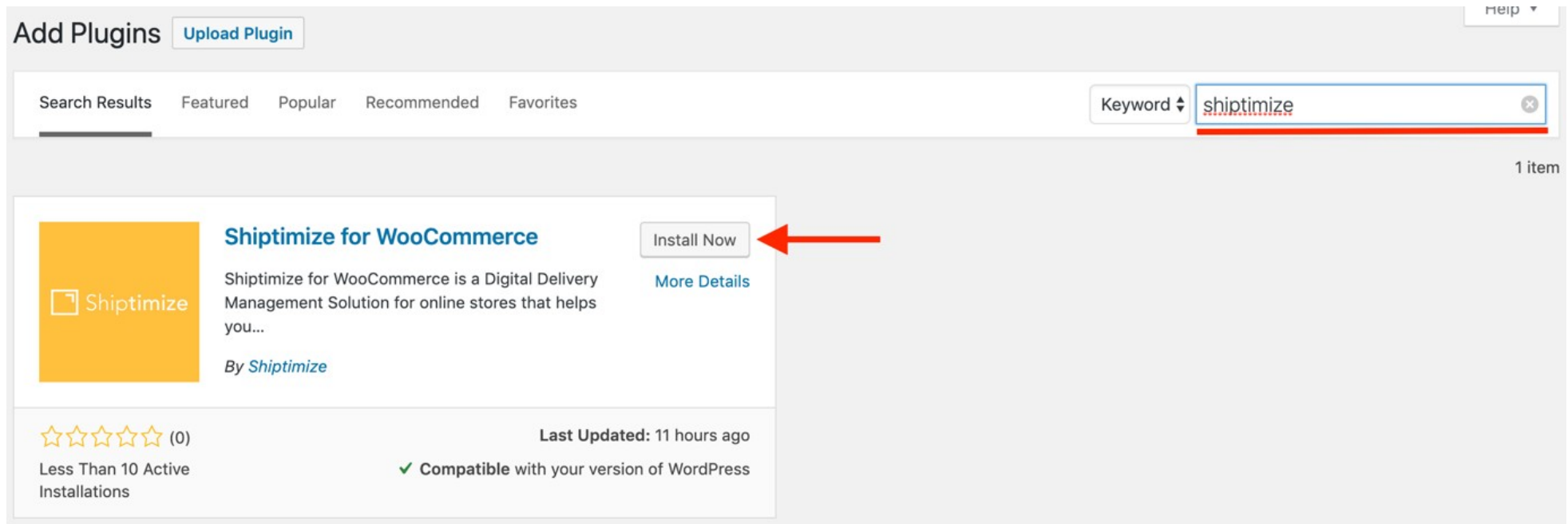


QUICKGUIDE *for* **WooCommerce**

Version: 3.0
Release date: 08-01-2020


Installation

1. Go to “*plugins*” > “*add new*”
2. Search for “Shiptimize”



3. Click on the “Install Now” button

4. Activate the plugin



Shiptimize for WooCommerce

Shiptimize for WooCommerce is a Digital Delivery Management Solution for online stores that helps you...

By *Shiptimize*

[Activate](#)

[More Details](#)

☆☆☆☆☆ (0)

Less Than 10 Active Installations

Last Updated: 11 hours ago

✓ **Compatible** with your version of WordPress

Configuration

Once you activate the plugin Shiptimize settings will be available via **“Settings” > “Shiptimize Settings**

Get your keys in the app on **“Settings” > “Key Management”**.

Credentials

Public Key:

Private Key:

Token:
: A new token will be automatically requested when this one expires

Map

[Google Maps Key:](#)
If a google key is provided the map served will be a google map else an openmap will be shown

Export Preset Orders

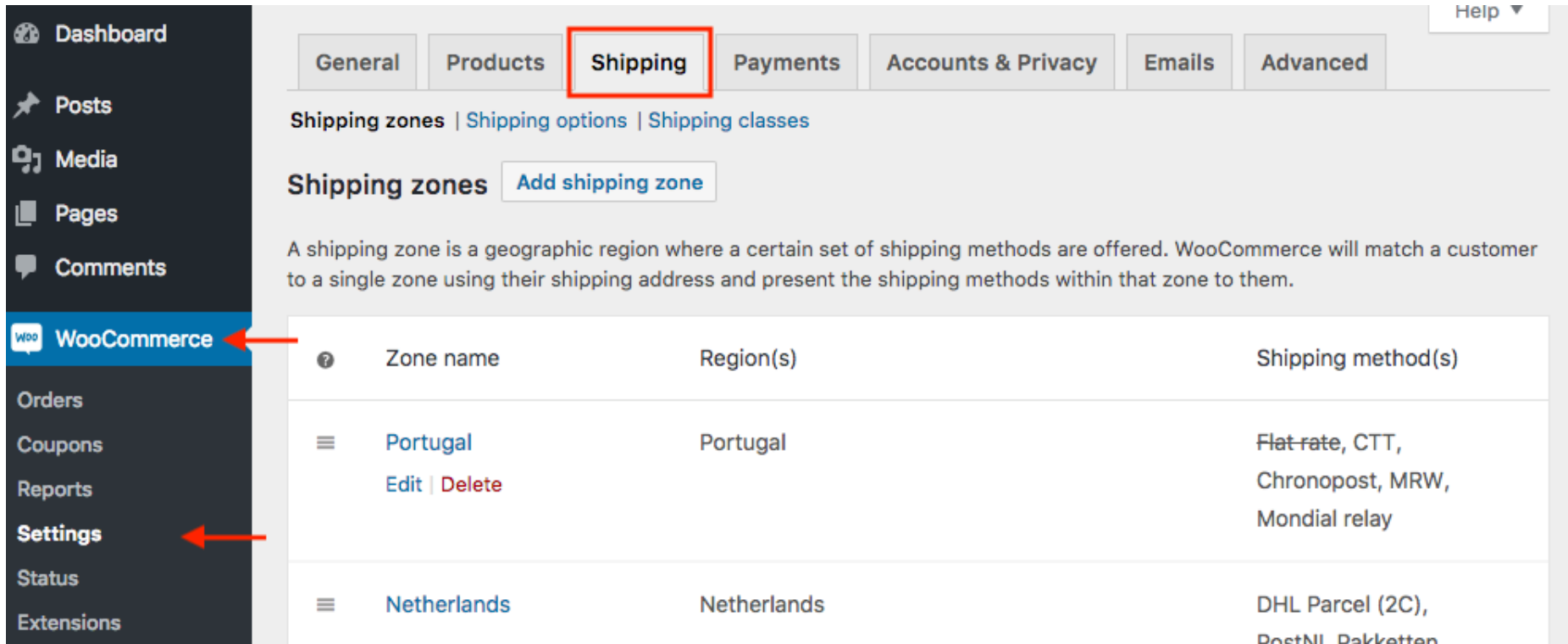
When you click "Export Preset Orders" in the orders view, export all orders not exported successfully, with status:

Pending payment Processing On hold Completed Cancelled Refunded Failed

Carriers Available In your contract:

You can add them to [shipping zones](#) Don't forget to set the appropriate cost for each carrier if you don't have free shipping for all orders

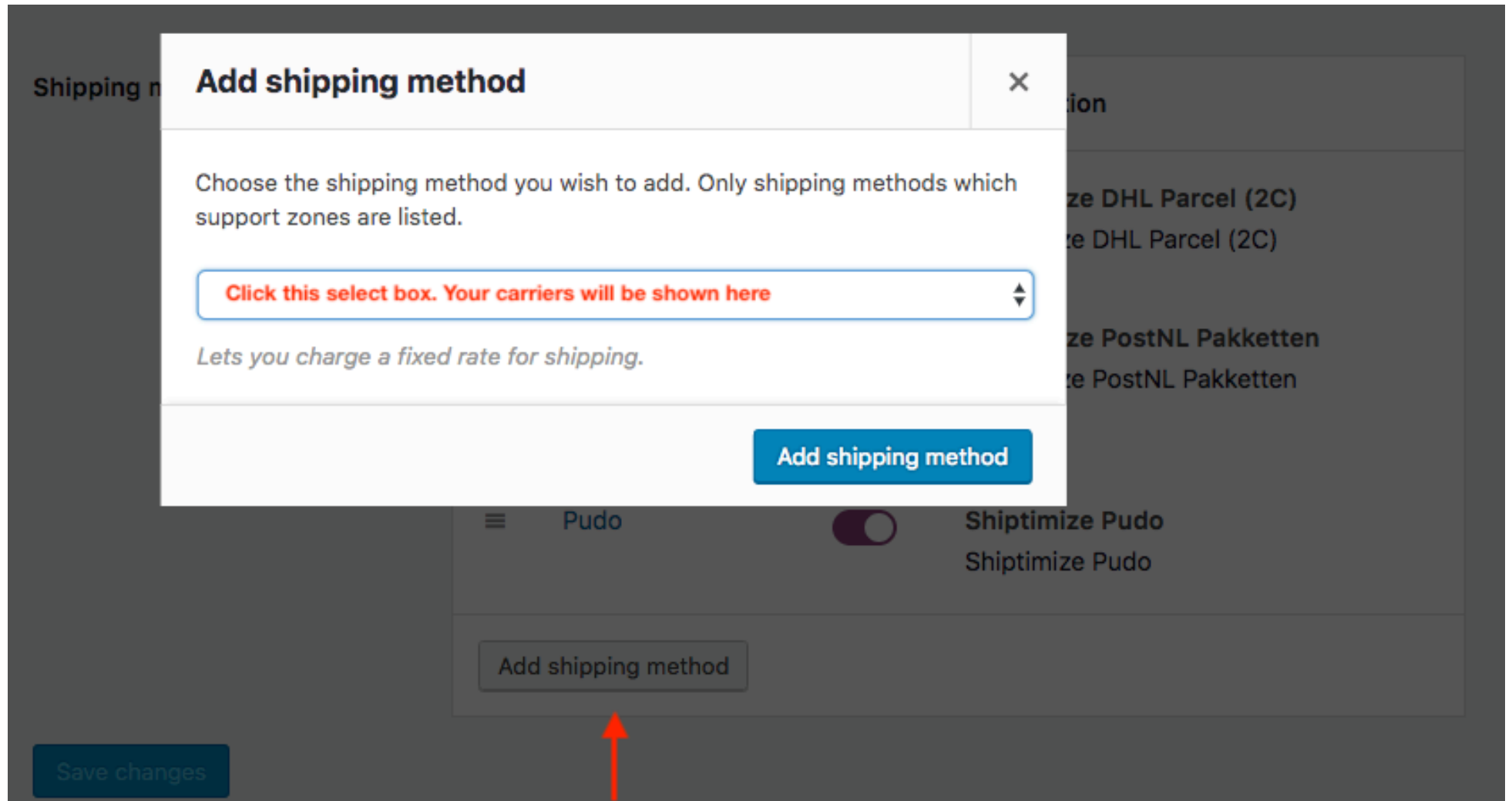
Click the link “Shipping zones” in the configuration page, or go to “WooCommerce” > “Settings” > “Shipping”



The screenshot displays the WooCommerce Shipping configuration page. The top navigation bar includes tabs for General, Products, Shipping (highlighted with a red box), Payments, Accounts & Privacy, Emails, and Advanced. Below the tabs, there are links for Shipping zones, Shipping options, and Shipping classes. The main heading is "Shipping zones" with an "Add shipping zone" button. A descriptive paragraph explains that a shipping zone is a geographic region where certain shipping methods are offered. Below this is a table with the following data:

Zone name	Region(s)	Shipping method(s)
Portugal Edit Delete	Portugal	Flat rate, CTT, Chronopost, MRW, Mondial relay
Netherlands	Netherlands	DHL Parcel (2C), PostNL Pakketten

Either create or edit an existing Shipping Zone. Click **“Add Shipping Method”**. The carriers in your contract will be available there.



Once the carrier is added hover over it and select **“Edit”**

	Title	Enabled	Description
☰	DHL Parcel (2C) Edit Delete	<input type="checkbox"/>	Shiptimize DHL Parcel (2C) Shiptimize DHL Parcel (2C)
☰	PostNL Pakketten	<input type="checkbox"/>	Shiptimize PostNL Pakketten Shiptimize PostNL Pakketten

Then set the appropriate Cost for this carrier in the selected Zone.

Shiptimize DHL Parcel (2C) Settings ×

Title	<input type="text" value="DHL Parcel (2C)"/>
Cost	<input type="text" value="10"/>

[Save changes](#)

Pickup Points

If the carrier provides a “**Pickup Service**” we will append a button to the checkout which allows the user to select their preferred location.

If you provide a [google maps key](#) we will display a google map at checkout.

The screenshot displays a checkout interface with a sidebar on the left and a main content area on the right. The sidebar, titled "Options", contains five radio button options for parcelShop locations in Amsterdam:

- parcelShop: Nieuwe Gouw 42, Landsmeer
- parcelShop: Bezaanijachtplein 299, AMSTERDAM
- parcelShop: Metaalbewerkerweg 3, Amsterdam
- parcelShop: Zonneplein 23, AMSTERDAM
- parcelShop: Buikslotermeerplein 207, Amsterdam

Below the options is a "Select" button. The main content area features a Google Map of Amsterdam with five yellow DHL pickup point markers. The markers are located in the following areas: Landsmeer, Mo... (partially obscured), TUINDORP OOSTZAAN, KADOE... (partially obscured), Buiksloot, and BUIKSLOT... (partially obscured). The map includes street names, water bodies, and road markers like A10, s118, s117, s115, N235, and N247. At the bottom of the map, it says "Map data ©2019 Google".

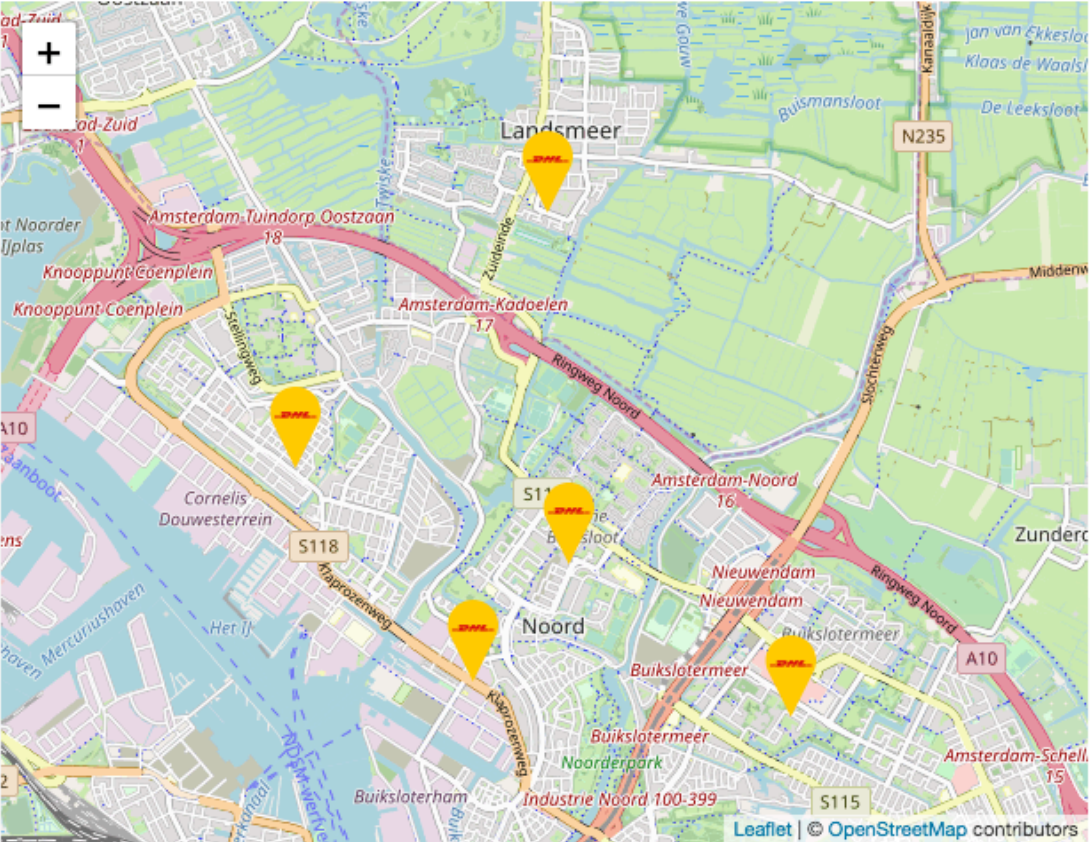
At the bottom of the interface, there is a "subtotal" label and a price of "€100.00".

If a google maps key is not set we will display an **OpenStreetMap**.

Options

- parcelShop: Nieuwe Gouw 42, Landsmeer
- parcelShop: Bezaanjachtplein 299, AMSTERDAM
- parcelShop: Metaalbewerkerweg 3, Amsterdam
- parcelShop: Zonneplein 23, AMSTERDAM
- parcelShop: Buikslotermeerplein 207, Amsterdam

Select



The map shows a section of Amsterdam, including areas like Landsmeer, Amsterdam-Noord, and Buikslotermeer. Several yellow location pins are placed on the map, corresponding to the addresses listed in the options menu. The map is overlaid on a semi-transparent grey panel that contains the options and a 'Select' button. At the bottom of the panel, there is a 'Subtotal' label and a price of '€100.00'. The map itself is credited to 'Leaflet | © OpenStreetMap contributors'.

Export

You have 2 options to export:

1. **Export all orders** – will export only orders that were not exported before and have one of the status you configured on “Export all” in the configuration
2. **Export selected orders**. Will send to the app any selected order regardless of status. This allows you to re-export orders if you delete them in the app. If you try to re-export an order that is already in the app, the app will refuse it.

The screenshot displays the WooCommerce Orders management interface. At the top, there are buttons for "Export Preset Orders to Shiptimize" and "Add order". Below this, there are filters for "Bulk Actions", "All dates", "All", and "Filter by registered customer". A table of orders is shown with columns for "Order", "Date", "Status", "Total", and "Shiptimize". One order is highlighted with a green checkmark in the "Shiptimize" column. A tooltip is visible over the tooltip, showing a list of actions: "Move to Trash", "Export to Shiptimize", "Change status to processing", "Change status to on-hold", "Change status to completed", and "Remove personal data". Red arrows point to the "Export Preset Orders to Shiptimize" button, the "Export to Shiptimize" option in the bulk actions menu, and the green checkmark in the "Shiptimize" column.

Order	Date	Status	Total	Shiptimize
<input type="checkbox"/> #115 Helga Guerreiro	1 min ago	Processing	22/02 - api sent status wc-processing 22/02 - Exported	<input checked="" type="checkbox"/>
<input type="checkbox"/> Order	Date	Status	Pickup Point - Nieuwe Gouw 38, Landsmeer	<input type="checkbox"/>

Carrier Update

If at any time you want to add more carriers to your contract. Ask your contact in Shiptimize or via Support to let you know when they are active in the app.

Then go to configuration and save the settings.

Every time you do this, the plugin will ask the app what information is there and update the plugin cache.

Automatic Updates

When a tracking id is available it will be appended to the order. You can also [configure automatic status updates](#) when specific events occur.

In the app, go to: “**Settings**” > “**Shops**”

You can set specific status for:

- After Import
- After Carrier accepts
- After Delivery